

Job Opportunity



Senior Policy Analyst

International CCS Knowledge Centre

Location: Regina, Saskatchewan / Calgary, Alberta
(remote work locations may be considered for suitable applicants)

Closing Date: September 28, 2023

Resume and cover letter to be sent to info@ccsknowledge.com

WHO WE ARE

International CCS Knowledge Centre

The International CCS Knowledge Centre (Knowledge Centre) is a non-profit organization dedicated to advancing large-scale carbon capture and storage (CCS) projects as a critical means of managing greenhouse gas emissions and achieving the world's ambitious climate goals. We provide input to policy development and promote broad collaboration between stakeholders to enhance understanding of the critical role CCS plays in global decarbonization and accelerate the deployment of new CCS projects around the world.

In addition to our deep technical capabilities, the Knowledge Centre engages with financiers, governments, and decision makers to ensure high-level information on CCS is conveyed with political, economic, and strategic considerations in mind.

Learn more at ccsknowledge.com

WHO YOU ARE

Senior Policy Analyst

The Senior Policy Analyst will analyze and aid in the delivery of strategic advisory services at the International CCS Knowledge Centre (Knowledge Centre) while also driving the formulation and execution of policies and strategies pertinent to regulatory affairs and stakeholder engagement. As a part of the policy, regulatory, and stakeholder relations team, this role will offer comprehensive analytical, strategic, and operational guidance. The successful candidate will establish themselves as a trusted advisor to clients, that aligns seamlessly with the Knowledge Centre's objectives and aspirations.

You will have excellent interpersonal and project management skills as part of a cross-functional analyst team to engage with internal and external stakeholders to support project development. You will use strong communication skills to convey technical information to executive management and clients in a clear and concise manner.

Job Opportunity



RESPONSIBILITIES

- Plan, manage, and execute strategic advisory service projects, ensuring deliverables are met within budget and clients are satisfied.
- Maintain a positive ongoing relationship with current partners and offer new ways to grow partnerships.
- Keep abreast of industry developments in CCS in order to prepare discussion papers, analysis reports, legislation and regulatory reviews, briefings, and communication tool kits.
- Research, monitor, and provide analysis of existing and emerging programs and policy areas on the federal, provincial/state, and local levels related to industry factors impacting carbon capture and storage (CCS).
- Participate in research projects on which you are leading or supporting to produce policy briefs, memos, and full-length reports which further the Knowledge Centre's goal of being a Trusted Advisor.
- Contribute to a range of strategy, policy, partnership, and initiative development and implementation related to large-scale CCS Projects.
- Lead and/or participate in cross-functional projects to support corporate strategic planning initiatives to achieve and expand upon organizational goals.
- Provide leadership and direction to project teams and/or assigned staff as required.

QUALIFICATIONS/KNOWLEDGE/SKILLS/ABILITIES

- Bachelor's or master's degree in public policy, economics, law, or another related equivalent AND/OR;
- Related professional designation(s) and/or certification(s) AND/OR;
- Several years of experience working in a relevant field, such as consulting, regulatory or public affairs, stakeholder engagement, or public policy.
- A strong understanding of climate mitigation and the CCS industry.
- Experience in contributing to, monitoring, and analyzing changes in the regulatory environment, and developing strategies to respond to these changes, and communicating with a variety of stakeholders.
- Experience working with government agencies and regulatory bodies.
- Experience in managing and leading projects in a client service environment.
- Must have excellent analytical, research, and writing skills to coordinate complex projects, with a high level of understanding pertaining to program, policy, and funding issues.
- Team player with the ability to build and maintain strategic relationships both internal and external to the organization.
- Results-oriented thinker, with the ability to manage and provide advice regarding complex and confidential issues with sensitivity and professionalism.
- Excellent facilitation, project management, decision-making, and oral and written communication skills.
- Ability to work and manage in a changing environment and to foster a culture focused on safety, innovation, and teamwork.

A suitable combination of relevant education and experience may also be considered

We thank all applicants for their interest in this position. Please note that we will only be in contact with those individuals selected to move forward through the application process.